

# The Wellness Forum Institute for Health Studies

**510 East Wilson Bridge Road Suite G  
Worthington, Ohio 43085  
614 841-7700**

Student \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home phone (\_\_\_\_)\_\_\_\_\_ Cell phone (\_\_\_\_)\_\_\_\_\_

Office phone (\_\_\_\_)\_\_\_\_\_ Fax phone (\_\_\_\_)\_\_\_\_\_

Email address \_\_\_\_\_

SS# \_\_\_\_\_

I am hereby enrolling in the following academic program and my enrollment is subject to the terms and conditions stated in this enrollment agreement.

## **Program Name:**

\_\_\_\_\_ The Nutrition Educator Diploma Program

Starting date: September 14 2026

**Expected Program Length:** 910 clock hours

This program is completed full time in 4 semesters plus a practical experience

## **Tuition and Fees:**

|                                                 |             |
|-------------------------------------------------|-------------|
| Registration Fee:                               | \$ 100.00   |
| Tuition For 722 hours of classroom instruction: | \$21,660.00 |
| Fee for supervision of practical experience     | \$ 500.00   |
| Total Cost:                                     | \$22,160.00 |

A schedule of the classes I have selected for Fall Semester 2026 is attached to this agreement as Exhibit A.

**Payment:**

All tuition and fees are payable for one semester or school term only. The application fee is due with this agreement. Payment in full for all classes taken this semester is due by Friday August 30 2026

Tuition and fee charges are subject to change at the school's discretion. Any tuition or fee increase will become effective for the school term following student notification of the increase.

**Cancellation and Settlement Policy**

This enrollment agreement may be canceled within five calendar days after the date of signing provided that the school is notified of the cancellation in writing. If such cancellation is made, the school will promptly refund in full all tuition and fees paid pursuant to the enrollment agreement and the refund shall be made no later than thirty days after cancellation. This provision shall not apply if the student has already stated academic classes.

**Refund Policy**

If the applicant is not accepted into the program, all monies paid by the student shall be refunded. Refunds for books, supplies and consumable fees shall be made in accordance with Ohio Administrative Code section 3332-1-10. Refunds for tuition and fees shall be made in accordance with following provisions as established by Ohio Administrative code section 3332-1-10:

A student who withdraws after completing 0-14.99% of the semester shall be obligated to pay the registration fee and 25% of the tuition; the balance will be refunded.

A student who withdraws after completing between 15% and 24.99% of the semester shall be obligated to pay the registration plus 50% of the tuition and the balance will be refunded.

A student who withdraws after completing between 25% and 39.99% of the semester shall be obligated to pay the registration fee and 75% of the tuition and the balance will be refunded.

A student who withdraws after completing between 40% and 100% of the semester will not be entitled to any refund.

The school shall make the appropriate refund within thirty days of the date the school determines that a student has withdrawn or has been terminated from a program. For students who do not officially withdraw (example stopped attending classes and did not notify the school), refunds will be made within 60 days of the withdrawal.

Books can be returned for refund if they are new and unused.

**Complaint or Grievance Procedure**

All student complaints should be first directed to the school personnel involved. If no resolution is forthcoming, a written complaint shall be submitted to the director of the school. Whether or not the problem or complaint has been resolved to his/her satisfaction by the school, the student may direct any problem or complaint to the Executive Director, State Board of Career College and Schools, 30 East Broad Street #2481, Columbus, Ohio 43215. Phone 614 466-2752; toll free 877 275-4219.

I acknowledge I have received a school catalog and agree with the school policies and procedures stated. I acknowledge that I have received and read a copy of this enrollment agreement.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

School Representative \_\_\_\_\_ Date \_\_\_\_\_

Date of publication of this form: August 16 2026

(this school is approved by the State Board of Career Colleges and Schools  
registration number 09-09-1908T)

## Exhibit A

**I have selected these classes for Fall Semester 2026:**

**Class**

**Tuition**

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**Total Tuition**

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**Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.**

\_\_\_\_\_  
**Student Name**

\_\_\_\_\_  
**Student Signature**

## Schedule and Tuition for Full-Time Students

### First Semester

| <b>Class</b>                           | <b>Number of Hours</b> | <b>Tuition</b> |
|----------------------------------------|------------------------|----------------|
| Chemistry I                            | 36                     | \$1080         |
| Biology                                | 36                     | \$1080         |
| Psychology I                           | 20                     | \$600          |
| Plant-Based Nutrition and Health       | 18                     | \$540          |
| Nutritional Issues and Controversies   | 16                     | \$480          |
| Dietary Supplements                    | 12                     | \$360          |
| Maternal/Pediatric/Childhood Nutrition | 24                     | \$720          |
| Nutrition and Women's Health           | 14                     | \$420          |
| Research Methodology Overview          | 12                     | \$360          |
| <b>Total</b>                           | <b>188</b>             | <b>\$5640</b>  |

### Second Semester

| <b>Class</b>                         | <b>Number of Hours</b> | <b>Tuition</b> |
|--------------------------------------|------------------------|----------------|
| Chemistry/Biochemistry II            | 36                     | \$1080         |
| Microbiology I                       | 36                     | \$1080         |
| Anatomy/Physiology                   | 36                     | \$1080         |
| Psychology II                        | 22                     | \$660          |
| Nutrition and Obesity                | 20                     | \$600          |
| Nutrition and Diabetes               | 12                     | \$360          |
| Nutrition and Cardiovascular Disease | 20                     | \$600          |
| <b>Total</b>                         | <b>182</b>             | <b>\$5460</b>  |

### Third Semester

| <b>Class</b>                             | <b>Number of Hours</b> | <b>Tuition</b> |
|------------------------------------------|------------------------|----------------|
| Microbiology II                          | 36                     | \$1080         |
| Statistics I                             | 56                     | \$1680         |
| Nutrition and Cancer                     | 20                     | \$600          |
| Nutrition and Autoimmune Diseases        | 24                     | \$720          |
| Nutrition and Gastrointestinal Disorders | 16                     | \$480          |
| Sports Nutrition                         | 24                     | \$720          |
| Nutrition and Pain                       | 8                      | \$240          |
| Nutrition and Immune Function            | 6                      | \$180          |
| Men's Health                             | 2                      | \$ 60          |
| <b>Total</b>                             | <b>192</b>             | <b>\$5760</b>  |

**Fourth Semester**

| <b>Class</b>                                 | <b>Number of Hours</b> | <b>Tuition</b> |
|----------------------------------------------|------------------------|----------------|
| Statistics II                                | 56                     | \$1680         |
| Abnormal Psych/Eating Disorders              | 16                     | \$480          |
| Nutrition and Neurological Disorders         | 8                      | \$240          |
| Business Training for Health Care Prof       | 12                     | \$360          |
| Developing Meal Plans                        | 20                     | \$600          |
| Scope of Practice Issues                     | 6                      | \$180          |
| Clinical Skills: How to Help Clients Succeed | 22                     | \$660          |
| Employer Health, Institutional Food          | 20                     | \$600          |
| Total                                        | 160                    | \$4800         |
| <b>Practical Experience</b>                  | <b>200 hours</b>       | <b>\$500</b>   |